



1108 Santa Fe Drive
Weatherford, TX 76086
817-596-0077

REQUEST TO APPEAR BY TELEPHONE OR VIDEOCONFERENCE

Property Owner Name: _____

Property ID / Account Number: _____

Property Address: _____

Email Address: _____

Phone Number: _____

Preferred Method of Appearance (select one):

Telephone Hearing

Videoconference Hearing

Statement of Understanding

By signing this form, I am requesting to appear before the Parker County Appraisal Review Board (ARB) by telephone or videoconference for my scheduled protest hearing.

I understand that:

- I must call the Parker County ARB office at **817-596-0077 at least 15 minutes prior to my scheduled hearing time** to check in.
- During check-in, I will provide the phone number or contact information needed for the ARB to connect me to the hearing.
- If I fail to call and check in prior to the hearing or cannot be reached at the scheduled hearing time, the ARB may **dismiss my protest for failure to appear**.
- Evidence I wish to present may be submitted prior to the hearing in accordance with ARB hearing procedures.

Submission of evidence with this request does **not** constitute a written affidavit hearing under Texas Tax Code Section 41.45(n).

Signature: _____

Date: _____

Please submit this form and any supporting evidence to:

submitevidence@parkercad.org